

Hamilton Township Public Schools
Mays Landing, New Jersey

Agenda for
February 18, 2014

Location: Davies School Library
Time: 7:00 p.m.

- | | |
|------------------------------------------------------------|--------------------|
| I. Call to Order – Daniel M. Smith, Board Secretary | <u>Page</u> |
| II. Flag Salute | |
| III. Notice of Advertisement of Meeting | |

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

IV. Roll Call

V. Approval of Minutes

- | | | |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Motion | 1. Motion to approve the Regular and Executive session minutes of the meeting of January 7, 2014. (<u>revised</u> attachment Minutes-1) | 11 |
| | Motion_____Second_____Vote_____ | |
| Motion | 2. Motion to approve the Regular and Executive session minutes of the meeting of January 28, 2014 (attachment Minutes-2). | 28 |
| | Motion_____Second_____Vote_____ | |

VI. Correspondence

VII. Receive comments from the public on tonight's agenda in accordance with the Board's policy on participation at Board meeting.

VIII. Board Member Comments

IX. Superintendent/Staff Reports

FYI	A. Information Items	
	1. Dates to Remember	
	• February 18, 2014 – Curriculum Committee Meeting – Davies School – 6:00 p.m.	
	• February 18, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.	
	• February 27, 2014 – Finance Committee Meeting – Board Office – 4:00 p.m.	
	• March 4, 2014 – Board Workshop – Davies School – 5:30 p.m.	
	• March 4, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.	
	• March 12, 2014 – Personnel Committee Meeting – Board Office – 5:00 p.m.	
	• March 14, 2014 – Facilities Committee Meeting – Board Office – 7:30 a.m.	
	• March 18, 2014 – Board of Education Meeting and Public Hearing on the Budget – Davies School – 7:00 p.m.	
	• March 27, 2014 – Finance Committee Meeting – Board Office – 4:00 p.m.	
FYI	B. Enrollment for the month of January, 2014 (attachment IX-B)	46
FYI	C. Registration/Transfer Statistics for the Month of January, 2014 (attachment IX-C).	47
FYI	D. Student Discipline Reports for the month of January, 2014 (attachment IX-D)	48
FYI	E. Harassment, Intimidation and Bullying Incident Log (attachment IX-E)	62
FYI	F. Superintendent’s/Principal’s List for the 2nd Marking Period (attachment IX-F)	63
FYI	G. Candidates selected for the 2014 Teacher and Paraprofessionals of the year along with the choice for District Teacher of the Year:	

<p><u>Educator Recipients:</u> <i>Shaner</i> – Jessica Newkirk <i>Hess</i> – Janet Yunghans <i>Davies</i> – Carrie Armstrong</p>	<p><u>Paraprofessional Recipients:</u> <i>Shaner</i> – Beverly Levari <i>Hess</i> – Gayle Luderitz <i>Davies</i> – Lorraine Von Hess</p>
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District Teacher of the Year Selection:

Jessica Newkirk - Shaner School

The District Teacher of the Year will be invited to participate in the running for County Teacher of the Year by the NJDOE

FYI **H. *Presentation:* Consolidated Monitoring Report**

Given by:
Lisa Dagit, Director of Curriculum and Instruction
Dan Smith, Business Administrator/Board Secretary
Marylynn Stecher, Supervisor of Child Study Team and Special Education

X. Committees and Recommendations

- A. Facilities Committee - Mr. Sacchinelli**
- B. Curriculum Committee - Mrs. Melton**
- C. Finance Committee - Mrs. Capone**

Motion **1. Motion to approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of December, 2013. The Report of Receipts and Expenditures and the Secretary’s Report are in agreement for the month of December, 2013.**
Motion_____Second_____Vote_____

- Motion 2. Motion to approve the Board Secretary's Report for the period ending December 31, 2013. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of December 31, 2013, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Motion _____ Second _____ Vote _____
- FYI 3. Interest Income for the month of December, 2013
- FYI 4. Receipts for the month of December, 2013
- FYI 5. Refunds for the month of December, 2013
- FYI 6. Capital Reserve Interest for the month of December, 2013
- FYI 7. Rental Income for the month of December, 2013
- FYI 8. Miscellaneous Revenue for the month of December, 2013
- FYI 9. The monthly Budget Summary Report for December, 2013, has been filed by the Board Secretary with the Hamilton Township Board of Education
- Motion 10. Motion to approve budget transfers in the amount of \$33,609.00 (*revised* attachment Finance -10). 70
Motion _____ Second _____ Vote _____
- Motion 11. Motion to approve the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
Motion _____ Second _____ Vote _____

FYI

12. Purchase orders issued for services, supplies and equipment in the amount of \$1,233,799.30.

Motion

13. Motion to approve bills and payroll in the total amount of \$2,095,684.39:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$1,210,629.74
12	Capital Outlay	4,200.00
20	Special Revenue	47,452.73
40	Debt Service	220,981.25
50	Cafeteria	592,350.77
50	Kid's Corner	16,852.57
50	Community Education	2,989.78
50	Camp Blue Star	227.55

Motion _____ Second _____ Vote _____

Motion

14. Motion to approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2013-2014 school year.

Motion _____ Second _____ Vote _____

Motion

15. Motion to approve a Tuition Contract between the Hamilton Township School District and the Egg Harbor Township School District for one (1) grade 3 homeless student, for the period November 14, 2013 through June 30, 2014, at a cost of \$69.22/per diem.

Motion _____ Second _____ Vote _____

Motion

16. Motion to approve Resolution #75 for the District's Corrective Action Plan.

Motion _____ Second _____ Vote _____

Motion

17. Motion to approve to go out to bid for custodial services for the 2014-2015 school year.

Motion _____ Second _____ Vote _____

Motion

18. Motion to approve a Cooperative Agreement with Greater Egg Harbor Regional School District and the Hamilton Township School District for the 2014-2016 school years for on-call services.

Motion _____ Second _____ Vote _____

- Motion 19. Motion to approve the submission of the Application for Funds to Support Implementation of the Anti-Bullying Bill of Rights Act to the County (attachment Finance-19). 71
 Motion_____Second_____Vote_____
- Motion 20. Motion to approve the submission of the FY2014 Amended IDEA Application. An Amendment is needed to open budget lines for salary and FICA for non-public paraprofessionals. Funds are needed to charge retro pay (attachment Finance-20). 76
 Motion_____Second_____Vote_____
- D. Personnel/Negotiations Committee – Mr. Aiken
 All personnel actions are being taken by the recommendation of the Superintendent.
- Motion 1. Motion to approve district substitutes for the 2013-2014 school year (*revised* attachment Personnel-1). 77
 Motion_____Second_____Vote_____
- Motion 2. Motion to accept a resignation notice from Jessica O'Brien, part-time Shaner School Paraprofessional, effective January 27, 2014, with her last day of employment to be February 13, 2014. 78
 Motion_____Second_____Vote_____
- Motion 3. Motion to approve a fieldwork placement for the 2013-2014 school year.
 Motion_____Second_____Vote_____
- Motion 4. Motion to approve homebound instruction for the 2013-2014 school year (*additional* attachment Personnel-4). 78
 Motion_____Second_____Vote_____
- Motion 5. Motion to approve a NJ Family Leave of Absence (NJFLA), for Donna Pyle, Shaner School Food Service Worker. Mrs. Pyle is requesting to use two weeks of NJFLA to care for her daughter. Exact dates are still to be determined.
 Motion_____Second_____Vote_____

Motion

- 6. Motion to extend the employment of Stephanie Corda, Davies School teacher until February 13, 2014.

Ms. Corda is a replacement for Lauren Kreifus who is on a maternity leave of absence.

Motion_____Second_____Vote_____

Motion

- 7. Motion to approve corrections to salaries for the 2013-2014 school year (*revised* attachment Personnel-7).

80

Motion_____Second_____Vote_____

Motion

- 8. Motion to approve Kristine Ellison as a full-time Davies School secretary, Secretary Guide, Step 4, with a total annual salary of \$27,661.00, pro-rated, with a start date to be determined.

Ms. Ellison is a replacement for Kristina Morey who moved to an Administrative Secretary position.

Motion_____Second_____Vote_____

Motion

- 9. Motion to revise a maternity leave of absence for Shaner School teacher, Jenna Kyle. Mrs. Kyle has requested to use 36 sick days for the period February 3, 2014 through March 25, 2015 and be placed on a New Jersey Family Leave of Absence from March 26, 2014 through the end of the school year with a return to work date of September 1, 2014.

Mrs. Kyle's leave of absence was previously approved on 11-13-19.

Motion_____Second_____Vote_____

Motion

- 10. Motion to approve a maternity leave of absence for Pamela Pierson, Shaner School teacher. Mrs. Pierson is requesting to use 30 of her accumulated sick days from April 22, 2014 through June 3, 2014, and NJ Family Leave from June 4, 2014 through the end of the school year. Mrs. Pierson will continue with her NJ Family Leave from September 1, 2014 through November 5, 2014, with a return to work date of November 10, 2014 (attachment Personnel-10).

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Motion_____Second_____Vote_____

- Motion 11. Motion to approve the creation of a part-time BSI Teacher position at St. Vincent de Paul School, Position Control #20.16.03.AXX.
Motion_____Second_____Vote_____
- Motion 12. Motion to approve Donna Dougherty as a part-time, 7 hours/week BSI Teacher at St. Vincent de Paul School, B.A., Step 1, with a total annual salary of \$45,307.00, pro-rated (attachment Personnel-12).
Motion_____Second_____Vote_____ 82
- Motion 13. Motion to approve Lisa Busted as a full-time, Davies School teacher for the period March 10, 2014 through June 30, 2014, B.A., step 1, with a total annual salary of \$45,307.00, pro-rated (attachment Personnel-13). 86

Ms. Busted is a replacement for Jacqueline Radice who will be on a maternity leave of absence.
Motion_____Second_____Vote_____
- Motion 14. Motion to approve a maternity leave of absence for Kelly Crowder, Shaner School Psychologist. Mrs. Crowder is requesting to use 15 of her accumulated sick days from April 28, 2014 through May 16, 2014 and New Jersey Family leave from May 19, 2014 to the end of the school year, with a return to work date of September 1, 2014 (attachment Personnel-14). 92
Motion_____Second_____Vote_____
- Motion 15. Motion to approve Gail Siegelman as a Kid's Corner substitute for the 2013-2014 school year at the rate of \$10.00/hour.
Motion_____Second_____Vote_____
- Motion 16. Motion to approve a Child Study Team substitute rate for Psychologist, LTDC, Social Worker, and Speech at the rate of \$100/per case.
Motion_____Second_____Vote_____

Motion 17. Motion to approve Bianca Hermann as a part-time, 29 hours/week Shaner School Paraprofessional for the period February 24, 2014 through June 30, 2014, Paraprofessional Guide, Step 1, with a total annual salary of \$15,103.00, pro-rated (attachment Personnel-17)

Ms. Hermann is a replacement for Jessica O'Brien who has resigned.

Motion _____ Second _____ Vote _____

Motion 18. Motion to approve the following applicant for emergent hiring and applicants attestation that she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6 7.1:

Bianca Hermann, Shaner School Paraprofessional

Motion _____ Second _____ Vote _____

Motion 19. Motion to approve Joshua Akers as a mentor for Lisa Busted, Davies School Math teacher for the 2013-2014 school year.

Motion _____ Second _____ Vote _____

E. Policy Committee - Mrs. Buchanan

Motion 1. Motion to approve Policy #8451.1 – Pediculosis on first reading. Motion _____ Second _____ Vote _____

Motion 2. Motion to approve Regulation #8451.1 – Pediculosis on first reading. Motion _____ Second _____ Vote _____

Motion 3. Motion to approve Policy #8630 – Bus Driver Responsibility on first reading. Motion _____ Second _____ Vote _____

Motion 4. Motion to approve Policy #9200 – Cooperation Between Parents and School on first reading. Motion _____ Second _____ Vote _____

Motion 5. Motion to approve Regulation #2330 – Homework on first reading. Motion _____ Second _____ Vote _____

F. Transportation Committee - Mr. Ciambrone

Motion

- 1. Motion to approve club/activity trips for the 2013-2014 school year (attachment Transportation-1).
Motion _____ Second _____ Vote _____**

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XI. Resolutions

XII. Solicitor's Report

XIII. Unfinished Business

XIV. New Business (consideration of additional items that may be properly presented to the Board of Education at this time)

FYI

- 1. Discussion of the 2014-2015 Budget Presentation.**

XV. Receive comments from the public in accordance with the Board's policy on participation at Board meeting

XVI. Executive Session

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Contract Negotiations – Hamilton Township Supervisors, Coordinators and Directors Association (H.T.S.C.D.A.)**
- Personnel – Non-certificated Supervisor**

**Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately _____ minutes.
Motion _____ Second _____ Vote _____**

XVII. Adjournment

Mays Landing, NJ
January 7, 2014

**MINUTES OF THE REORGANIZATION/REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON JANUARY 7, 2014
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Reorganization/Regular Meeting of the Hamilton Township Board of Education was called to order at 7:01 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Mr. Daniel Smith, Board Secretary. **Call To Order**

Daniel Smith led the Pledge of Allegiance. **Pledge of Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

At this time the Board Secretary administered the oath of office to the newly elected Board Members:

Greg Cassidy	2 year term
Stephanie Buchanan	3 year term
Greg Ciambrone	3 year term
Kim Melton	3 year term

ROLL CALL

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Margaret Capone, Mr. Greg Cassidy, Mr. Greg Ciambrone, Mrs. Amelia Francis, Mrs. Kimberly Melton, Mr. John Sacchinelli, and Dr. Anne Erickson. Quorum present. **Roll Call**

Members Absent: None

Also present were: Dr. Michelle Cappelluti, Superintendent of Schools
Mr. Daniel Smith, Board Secretary
Mr. Eric Goldstein, Solicitor

ELECTION OF NEW PRESIDENT

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to nominate Anne Erickson for the position of President.

Motion by Mrs. Melton, to nominate Eric Aiken for the position of President. No one seconded the motion.

Motion by Eric Aiken, seconded by Mr. Ciambrone, to nominate John Sacchinelli for the position of President.

Mr. Sacchinelli respectfully declined.

There were no other nominations for the position of President.

Mr. Sacchinelli made a motion to close the nominations for the position of President. Mrs. Capone seconded the motion.

Roll Call Vote for Anne Erickson: In favor:
Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson.
Nay: Mr. Aiken, Mr. Ciambrone, and Mrs. Melton.
(6-3-0)

Dr. Erickson received the majority of votes and is elected as President.

The meeting was then turned over to the President.

ELECTION OF VICE PRESIDENT:

Motion by Mr. Ciambrone, seconded by Mrs. Melton to nominate Eric Aiken for the position of Vice President.

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to nominate Peggy Capone for the position of Vice President.

There were no other nominations for the position of Vice President.

Mrs. Capone made a motion to close the nominations for the position of Vice President. Mr. Sacchinelli seconded the motion.

Roll Call Vote for Eric Aiken: In favor: Mr. Aiken, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Dr. Erickson. (5-4-0)

Mr. Aiken received the majority of votes and is elected as Vice President.

A. Reorganization

Motioned by Dr. Erickson, seconded by Mr. Aiken, to approve the dates and times of Regular Board of Education meetings, as per attachment IX-A. These meetings will be held at the William Davies Middle School, 1876 Dr. Dennis Foreman Drive, Mays Landing, New Jersey

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

B. New Jersey School Board Member Code of Ethics

Motion by Dr. Erickson, seconded by Mr. Aiken, to approve the New Jersey School Board Member Code of Ethics, as per attachment IX-B.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

C. Committee Assignments

Committee Assignments were deferred to the January 21, 2014 Board meeting.

D. Election Results

The official election results of the Annual School Board Election held on November 5, 2013 have been provided, as per Attachment IX-D.

	<u>Name</u>	<u># of Votes</u>
Two Year Term:	Greg Cassidy	2,010
Three Year Term:	Stephanie Buchanan	1,822
	Greg Ciambrone	1,552
	Kim Melton	2,136

XI. Approval of Minutes

1. Motion by Mr. Aiken, seconded by Mr. Ciambrone, to approve the Regular and Executive session minutes of the meeting of December 3, 2013, as per amended attachment Minutes-1. (Amended at meeting)

Roll Call Vote: Five in favor: Mr. Aiken, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.
Abstained: Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mr. Ciambrone. (5-0-4)

2. Motion by Dr. Erickson, seconded by Mr. Aiken, to approve the Regular and Executive session minutes of the meeting of December 17, 2013, as per attachment Minutes-2.

Roll Call Vote: Five in favor: Mr. Aiken, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mr. Ciambrone. (5-0-4)

CORRESPONDENCE

None

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mr. Sacchinelli congratulated the new board members and re-elected member. He hopes that everyone can work together this year.

Mr. Aiken stated that he hopes the new Board can work together. He would like to see respect for each other, the superintendent, the administration and staff. The past few years have been rough and he would like everyone to come together.

Dr. Erickson noted that it is important to remember that our students are the first priority. She noted that everything should not be taken personally and the Board wants what is best for the students.

Dr. Erickson also informed the Board members to notify her if there are any committee meetings that they cannot attend so she can have other Board members attend.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **January 7, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- b. **January 21, 2014** – Board Workshop – Davies School – 5:30 p.m.
- c. **January 21, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.

- (B) Registration/Transfer Statistics for the Month of December, 2013, as per attachment IX-B.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE

None

CURRICULUM COMMITTEE

None

FINANCE/SUPPLY COMMITTEE

The following items have been included as informational items:

- | | | |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 1. | Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of November, 2013. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of November, 2013, as per attachment Finance-1. | Receipts and Expenditures |
| 2. | Board Secretary's Report for the period ending November 30, 2013. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of November 30, 2013, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2. | Board Secretary's Report |
| 3. | Interest Income for the month of November, 2013, as per attachment Finance-3. | Interest Income |
| 4. | Receipts for the month of November, 2013, as per attachment Finance-4. | Receipts |
| 5. | Refunds for the month of November, 2013, as per attachment Finance -5. | Refunds |

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|-------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| | 6. | Capital Reserve Interest for the month of November, 2013, as per attachment Finance -6 | Capital Reserve Interest |
| Rental Income | 7. | Rental Income for the month of November, 2013 attachment Finance -7. | |
| Miscellaneous Revenue | 8. | Miscellaneous Revenue for the month of November, 2013, as per attachment Finance -8. | |
| Budget Summary Report | 9. | The monthly Budget Summary Report for November, 2013, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance -9. | |
| Superintendent's and Board Secretary's certification | 10. | Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. | |
| Purchase orders | 11. | Purchase orders issued for services, supplies and equipment in the amount of \$911,717.49, as per attachment Finance -11. | |
| Bills and payroll | 12. | Bills and payroll in the total amount of \$9,391,588.00, as per attachment Finance-12: | |

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund/Payroll	\$484,475.70
11	Current Expense	1,205,474.07
11	Current Expense/Payroll	5,020,221.12
12	Capital Outlay	6,069.00
20	Special Revenue	54,510.59
20	Special Revenue/Payroll	117,266.00
40	Debt Service	2,470,743.00
50	Kids' Corner	27,393.14
50	Community Education	5,435.38

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| Seminars, workshops and | 13. | Staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during |
|--------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------|

16

conferences

the 2013-2014 school year, as per attachment Finance -13. (Discussion)

Mrs. Capone stated that she feels a lot of the expense paid for workshops is unnecessary. She would like to see the money used for after school programs for the students.

Dr. Erickson asked how many psychologists were in the district and why each of them needs to go to the conference.

Dr. Cappelluti responded that there are new things to learn each year and it is important for them to attend. She feels the Board needs to support teacher development.

Marylynn Stecher stated that this particular conference is attended by all of the psychologists because this is a conference that is only held in this area every several years. It will not be in the area again any time in the near future. She feels the conference is very important in order for these individuals to be able to keep abreast of the behavior problems in the district. This will help to keep many of these students in the district.

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|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| 14. | Resolution #73 to Support School Funding Formula Based on Enrollment and not Attendance for the 2014-2015 Budget, as per attachment Finance-14. | Resolution to Support School Funding Formula |
| 15. | Resolution asking the State of New Jersey for full compensation for new state mandates for increased minimum observations of teachers, training, tracking and supplies, as per attachment Finance-15. | Increased observations |
| 16. | Tuition Contract between the Hamilton Township School District and the Egg Harbor Township School District for (1) Kindergarten homeless student at a cost of \$58.00 per diem for 180 days for a total cost of \$10,440.00 for the 2013-2014 school year. | Tuition contract between HTSD and EHTSD |

Motioned by Mrs. Melton, seconded by Mr. Sacchinelli, to approve the following Motion as presented:

- Donation of fitness equipment** 17. To accept a donation of a Nautilus Mobia Tread Walker from Bob Imlay to be used in the Davies School fitness room, as per attachment Finance-17.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.(9-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Aiken, seconded by Mrs. Melton, to approve the following Motions as presented:

- Homebound instruction** 1. To approve homebound instruction for the 2013-2014 school year, as per attachment Personnel-1.
- Maternity leave for Theresa Christman** 2. To revise a maternity leave of absence for Theresa Christman, Hess School teacher. Mrs. Christman is requesting to use her accumulated sick and personal days from December 20, 2013 to April 17, 2014 and New Jersey Family Leave from April 22, 2014 to the end of the school year with a return to work date of September 1, 2014, as per attachment Personnel-2.
- Lateral moves** 3. To approve lateral moves for the 2012-2013 school year, as per attachment Personnel-3.
- Longevity** 4. To approve longevity for the 2012-2013 school year, as per attachment Personnel-4.
- Certificated staff salaries** 5. Motion to approve certificated staff salaries for the 2012-2013 school year, as per attachment Personnel-5.

18

Tenured
Acquiring tenure
Non-tenured

6. To approve non-certificated staff salaries for the 2012-2013 school year, as per attachment Personnel-6. **Non-certificated staff**

Paraprofessionals
Technology
Maintenance
Custodial
Food Service
Hess School Nurse
Secretaries

7. To accept a notice of retirement from Karen Patterson, Shaner School teacher effective June 30, 2014, as per attachment Personnel-7. **Retirement of Karen Patterson**

Roll Call Vote: All in favor #1, 2, 3, 4 & 7:
Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.
(9-0-0)

Eight in favor #5 & 6: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Ciambrone.
(8-0-1)

POLICY COMMITTEE

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to approve the following Motions as presented:

1. To approve Policy #1240 – Evaluation of Superintendent on second reading. **Policy #1240**
2. To approve Regulation #1240 – Evaluation of Superintendent on second reading. **Regulation #1240**
3. To approve Policy #3142 – Nonrenewal of Nontenured Teaching Staff Members on **Policy #3142**

second reading.

- | | | | |
|-------------------------|----|--------------------------------------------------------------------------------------------------------------------------|-------------------------|
| | 4. | To approve Regulation #3142 – Nonrenewal of Nontenured Teaching Staff Members on second reading. | Regulation #3142 |
| Policy #3144 | 5. | To approve Policy #3144 – Certification of Tenure Charges on second reading. | |
| Regulation #3144 | 6. | To approve Regulation #3144 – Certification of Tenure Charges on second reading. | |
| Policy #3221 | 7. | To approve Policy #3221 – Evaluation of Teachers on second reading. | |
| Regulation #3221 | 8. | To approve Regulation #3221 – Evaluation of Teachers on second reading. | |
| Policy #3222 | 9. | To approve Policy #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators on second reading. | |

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.(9-0-0)

Motion by Mrs. Capone, seconded by Mrs. Melton, to approve the following Motions, as presented:

- | | | | |
|-------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Regulation #3222 | 10. | To approve Regulation #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators on second reading. | |
| Policy #3223 | 11. | To approve Policy #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals on second reading. | |
| Regulation #3223 | 12. | To approve Regulation #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals on second reading. | |

- Policy #3224**
13. To approve Policy #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals on second reading.
 14. To approve Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals on second reading. **Regulation #3224**
 15. To approve Policy #4146 – Nonrenewal of Nontenured Support Staff Members on second reading. **Policy #4146**
 16. To approve Regulation #4146 – Nonrenewal of Nontenured Support Staff Members on second reading. **Regulation #4146**

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.(9-0-0)

TRANSPORTATION COMMITTEE

Motion by Dr. Erickson, seconded by Mr. Aiken, to approve the following motion, as presented:

1. To approve club/activity trips for the 2013-2014 school year, as per attachment Transportation-1. **Club/Activity Trips**

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.(9-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Capone asked when the policy committee will move policies previously discussed. She would like those policies brought to the full board for approval, since the previous committee is no longer available.

Dr. Cappelluti noted that they should be discussed by the new committee and then brought to a full board for approval. They are very important policies which need to be discussed. She has new information which will be distributed to the full Board in Friday's packet.

Dr. Erickson noted that committees can invite relevant individuals to committee meetings, including former board members. She discussed the usefulness of inviting other individuals. (Revised at Board member request)

Mrs. Capone asked Mr. Smith when the website would be updated with the new salaries. Dr. Erickson noted that it needs to wait until all salaries are approved. Salaries for the 2013-2014 school year should be on the January 21, 2014 agenda.

Dr. Erickson asked if we could look into evacuation plans for special needs staff and students.

NEW BUSINESS

Mrs. Capone would like to take a straw poll to see if any other Board members would like to have tutoring offered to students after school. This would allow the Board to try to attain Board goals for next year.

Dr. Erickson noted that she is in favor of the idea, but we need to look into this further. She noted that it is more a discussion of what the district is doing now and what the district can do better. Dr. Erickson asked Dr. Cappelluti to present this topic at the next Board meeting and then the Board can determine how to proceed. *Mrs. Capone asked for a straw poll and noted she has been trying to address this topic for two years. Mr. Aiken stated that the Superintendent should have a chance to look into this since she is the CEO of the district. He noted the Superintendent should be respected. (Revised at Board member request)*

PUBLIC COMMENTS

Christopher Capone noted the comment made earlier in the meeting by Mr. Aiken in which he stated that the Board has to come together and work together. He feels that, after this statement, Mr. Aiken made comments and physical gestures during the meeting

towards Mrs. Capone. Mr. Capone noted he is confused by Mr. Aiken's actions.

Bruce Strigh then spoke in agreement with Mr. Capone. He noted Mr. Aiken started the meeting speaking about coming together and then violated his word to the Board.

A parent asked the Board to consider tutoring the students during the school day instead of paying teachers for an after school program.

Dorothy Gildiner noted the 5th Annual Ricky McAvaddy Blood Drive scheduled this year and she would like to see Board members in attendance.

EXECUTIVE SESSION

Motion by Dr. Erickson, seconded by Mr. Sacchinelli, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving

- Professional Services Contracts – Labor Relations
- Personnel Matters
 1. Support Staff
 2. Non-certificated Supervisors

Further resolved that the discussion of such subject matters in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 30 minutes.

Roll Call Vote: All in favor: Mr. Aiken,
Mrs. Buchanan, Mrs. Capone, Mr.
Cassidy, Mr. Ciambone, Mrs.
Francis, Mrs. Melton, Mr. Sacchinelli,
and Dr. Erickson.(9-0-0)

The Board entered into executive session at 7:58 p.m.

The Board resumed the regular meeting at 8:59 p.m.

Dr. Erickson asked if a board member can change their vote since the minutes were not formally approved. Mr. Smith responded yes. (Revised at Board member request)

Mrs. Francis would like the Board to reconsider her vote for Vice President. Mr. Smith stated that the original vote for Mr. Aiken was in the affirmative. Mr. Smith asked what Mrs. Francis would like to change her vote to. Mrs. Francis responded nay.

Mr. Smith noted that the motion for Mr. Aiken does not pass. He noted Mrs. Capone was nominated for Vice President.

Mrs. Melton noted she is not playing this game with the other Board members. (Revised at Board member request) Mrs. Melton exited the meeting at 9:00 p.m.

Roll Call Vote for Peggy Capone: In favor: Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson.
Nay: Mr. Aiken and Mr. Ciambrone (6-2-0)

Mrs. Capone is now elected Vice President.

Mr. Aiken stated that he hopes Mrs. Francis was not bullied into changing her vote. Mrs. Francis indicated she was not and wanted to apologize to Mr. Aiken because she misspoke. She stated she cannot be bullied.

ADJOURNMENT

Motioned by Mr. Sacchinelli, seconded by Mrs. Buchanan, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 9:01 p.m.

Daniel Smith
Board Secretary

**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON JANUARY 28, 2014
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call
To
Order**

Dr. Anne Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Cassidy, Mr. Greg Ciambone, Mrs. Amelia Francis, Mr. John Sacchinelli and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: Mrs. Kim Melton

Also present were: Dr. Michelle Cappelluti: Superintendent of Schools
Mr. Daniel Smith: Board Secretary
Mr. Eric Goldstein: Solicitor

REORGANIZATION

Committee Assignments

Facilities: Chairperson: John Sacchinelli
Member: Stephanie Buchanan
Member: Greg Cassidy

Curriculum: Chairperson: Kim Melton
Member: Greg Cassidy
Member: Amelia Francis

Finance: Chairperson: Peggy Capone
Member: Amelia Francis
Member: Kim Melton

Personnel/Negotiations: Chairperson: Eric Aiken
Member: Peggy Capone
Member: Amelia Francis

Policy: Chairperson: Stephanie Buchanan
Member: Greg Ciambrone
Member: Peggy Capone

Transportation: Chairperson: Greg Ciambrone
Member: Eric Aiken
Member: John Sacchinelli

Delegate and Alternate to the New Jersey School Boards Association:

Delegate: Anne Erickson
Alternate: None

Delegate and Alternate to the Atlantic County School Boards Association:

Delegate: Peggy Capone
Alternate: Amelia Francis

Legislative Chairperson and Alternate:

Delegate: Peggy Capone
Alternate: John Sacchinelli

President: Anne Erickson
Vice President: Peggy Capone

CORRESPONDENCE

None

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mr. Aiken stated that he is not happy with the make-up of the committees. He feels that he has five years of experience on the board and was only give one of his requests. He does not understand why the other requests were not honored.

Dr. Erickson responded that there have been board members in the past who

have not been happy with the committees assigned to them, but they did not feel the need to air their feelings in public. She explained that she chose the committees because of the training the members had taken.

Mr. Aiken also noted how disgusted he was when he watched the video of the last Board meeting. He noted Mrs. Capone communicating with audience members during the meeting. He would like the Board to look into the policy for electronic communication with the public. He does not feel this was professional for a Board member.

Dr. Erickson asked Mrs. Buchanan to look into this policy.

Mr. Aiken has spoken to the solicitor and also reached out to New Jersey School Board Association and he feels that the Board has violated Roberts Rules of Order with the vote on the selection of the Vice President. He would like the solicitor to further investigate and correct the vote if it was wrong. He would like to go on record stating that this is not why he is here as a school board member. He became a member for the students of the community and would like the public and the board to know this. However, if something is wrong, he would like it to be corrected and investigated if violated.

Eric Goldstein responded that he has no further information at this time, but he will look into the situation regarding rescinding the vote for Vice President. He noted there are different actions that can be taken.

Mrs. Francis wanted it noted that she misspoke during the original vote. Her original vote was not the vote she intended to give. She stated there was no bullying or harassment used to change her vote.

Mr. Aiken read a statement from Roberts Rule of Order that he would like the solicitor to look into.

Mrs. Capone wanted to clarify that Mr. Aiken wants to make sure that the rules are followed and that he is not concerned about the intent of the Board members.

SUPERINTENDENT/STAFF REPORTS

Dr. Cappelluti noted Board Member Recognition Month and she wanted to thank the members for their hard work on the board.

(A) Information Items

1. Dates to Remember

- a. January 21, 2014 – Board Workshop – Davies School - 5:30 p.m.
- b. January 21, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- c. January 22, 2014– Policy Committee Meeting – Board Office – 4:00 p.m.

- d. February 4, 2014 – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- e. February 4, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- f. February 12, 2014 – Personnel Committee Meeting – Board Office – 5:00 p.m.
- g. February 14, 2014 – Schools Closed for Students – Staff PD
- h. February 14, 2014 – Facilities Committee Meeting – Board Office – 7:30 a.m.
- i. February 17, 2014 – Schools Closed – President’s Day
- j. February 18, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- k. February 27, 2014 – Finance Committee Meeting – Board Office – 4:30 p.m.

(B) Shaner Winter Concert Dates:

♪ February 5, 6 & 7 at 10:00 a.m. in the Shaner Cafeteria

- (C) Academic Achievement Lists for the 1st Trimester for Grades 4 and 5, as per attachment XI-C.
- (D) Student Discipline Reports for the months of November and December, 2013, as per attachment XI-D.
- (E) Enrollment for the month of December, 2013, as per attachment XI-E.
- (F) Harassment, Intimidation and Bullying Incident Log, as per attachment XI-F.

Dr. Cappelluti noted recognition from the State of New Jersey through the County Superintendent’s Office where the district was commended for having favorable scores on the seven indicators used by the State to assess the district’s finances. She wanted to recognize the work of the Business Administrator, Daniel Smith in achieving this recognition.

Dr. Cappelluti also noted the Garden Grant in the amount of \$500 which will be used by the Environmental Club.

(G) Presentation: Board Recognition Month

Mr. Santilli spoke on behalf the William Davies School, as well as for Mr. Cartwright, Principal of the Shaner School and thanked the Board for the work they do.

Mrs. Lamanteer also thanked the Board on behalf of the Hess School.

Dr. Cappelluti gave a presentation regarding tutoring in the school.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

None

CURRICULUM COMMITTEE – Mrs. Melton

None

FINANCE COMMITTEE – Mrs. Capone

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

- | | | |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 1. | To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of November, 2013. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of November, 2013. | Report of Receipts and Expenditures |
| 2. | To approve the Board Secretary's Report for the period ending October 31, 2013. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of October 31, 2013, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | Board Secretary's Report |

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

**Superintendent's
and Board
Secretary's
certification**

3. To approve the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

**Bills and
payroll**

4. To approve the bills and payroll in the total amount of \$9,391,588.00:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund/Payroll	\$484,475.70
11	Current Expense	1,205,474.07
11	Current Expense/Payroll	5,020,221.12
12	Capital Outlay	6,069.00
20	Special Revenue	54,510.59
20	Special Revenue/Payroll	117,266.00
40	Debt Service	2,470,743.00
50	Kids' Corner	27,393.14
50	Community Education	5,435.38

**Staff
attendance at
seminars,
workshops
and
conferences**

5. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2013-2014 school year.

**Resolution
#73**

6. To approve Resolution #73 to Support School Funding Formula Based on Enrollment and not Attendance for the 2014-2015 Budget.

**Compensation
for state
mandates**

7. To approve a Resolution asking the State of New Jersey for full compensation for new state mandates for increased minimum observations of teachers, training, tracking and supplies.

**Tuition
contract for
Egg Harbor
Township**

8. To approve a tuition contract between the Hamilton Township School District and the Egg Harbor Township School District for (1) Kindergarten homeless student at a cost of \$58.00 per diem for 180 days for a total cost of \$10,440.00 for the 2013-2014 school year.

Roll Call Vote: All in favor #3, #4, #5, #7 & #8: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Roll Call Vote: Seven in favor #6: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Francis (7-1-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

- | | | |
|----|--------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| 1. | To approve homebound instruction for the 2013-2014 school year, as per attachment Personnel-1. | Homebound instruction |
| 2. | To approve fieldwork placements/internships for the 2013-2014 school year, as per attachment Personnel-2. | Fieldwork placements/
internships |
| 3. | To approve district substitutes for the 2013-2014 school year, as per attachment Personnel 3. | District substitutes |
| 4. | To approve the following Kid's Corner Substitutes for the 2013-2014 school year at the rate of \$10.00/hour. | Kid's corner substitutes |

Tabit Phillips
Cathy Fichetola
Nicholas Wright
Laura Improta
Shannen Wallace
Leanna Mullen
Christina Maniero
Elaine Burger
Nathan Sooy

Roll Call Vote: All in favor #1 & #2: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr.

34

Sacchinelli, and Dr. Erickson. (8-0-0)

Roll Call Vote: Six in favor #3: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, and Mr. Sacchinelli. Nay: Mrs. Francis. Abstained: Dr. Erickson (6-1-1)

Roll Call Vote: Seven in favor #4: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis and Mr. Sacchinelli. Abstained: Dr. Erickson. (7-0-1)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

**Full Time
Hess School
teacher**

5. To approve Maureen Bruner as a full-time, 10/month Hess School teacher for the period January 29, 2014 through March 14, 2014, B.A., Step 1, with a total annual salary of \$45,307.00, pro-rated, as per attachment Personnel-5.

Ms. Bruner is a replacement for Lisa Weber who is on a maternity leave of absence.

Roll Call Vote: All in favor : Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

**Maternity
leave for
Pamela
Thomas**

6. To approve a maternity leave of absence for Pamela Thomas, Hess School teacher. Mrs. Thomas is requesting to use thirty (30) of her accumulated sick days from April 22, 2014 through June 3, 2014 and New Jersey Family Leave (NJFL) from June 4, 2014 to the end of the school year, with a return to work date of September 1, 2014, as per attachment Personnel-6.

7. To approve Maureen Bruner as a full-time, 10/month Hess School teacher for the period April 15, 2014 through June 30, 2014, B.A., Step 1, with a total annual salary of \$45,307.00, pro-rated, as per attachment Personnel-7. **Full time Hess School teacher**

Ms. Bruner is a replacement for Pamela Thomas who will be on a maternity leave of absence.

Roll Call Vote: All in favor : Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

8. To approve a revised maternity leave of absence for Carla Burke, Hess School teacher. Mrs. Burke is requesting to use her accumulated sick and personal days from February 3, 2014 through March 19, 2014, Federal Family Medical Leave (FMLA) from March 20, 2014 through March 24, 2014, and New Jersey Family Leave (NJFL) from March 25, 2014 to the end of the school year, with a return to work date of September 1, 2014, as per attachment Personnel-8. **Maternity leave for Carla burke**

Mrs. Burke's maternity leave of absence was previously approved on December 3, 2014.

Roll Call Vote: All in favor : Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Ciambrone, to approve the following motions, as presented:

9. To approve corrections to salaries for the 2012-2013 school year, as per attachment Personnel-9. **Corrected salaries**

- Lateral moves** 10. To approve lateral moves for the 2013-2014 school year, as per attachment Personnel-10.
- Longevity** 11. To approve longevity for the 2013-2014 school year, as per attachment Personnel-11.
- Certificated staff salaries** 12. To approve certificated staff salaries for the 2013-2014 school year, as per attachment Personnel-12.
- Non-certificated staff salaries** 13. To approve non-certificated staff salaries for the 2013-2014 school year, as per attachment Personnel-13.

Tenured
Non-tenured

Paraprofessionals (full-time and part-time)
Technology
Maintenance
Custodial
Food Service
Hess School Nurse
Secretaries

Roll Call Vote: Seven in favor #9, #11, and #12: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Ciabrone. (7-0-1)

Roll Call Vote #10 and #13: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciabrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Sacchinelli, to approve the following motion, as presented:

- Full time Hess School Teacher** 14. To approve Jennifer Houser as a full-time, 10/month Hess School teacher for the period January 29, 2014 through June 30, 2014, M.A., Step 1, for a total annual salary of \$48,275.00, pro-rated, as per attachment Personnel-14.

Ms. Houser is a replacement for Theresa Christman who is on a maternity leave of absence.

Roll Call Vote: All in favor : Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Ciambrone to approve the following motion, as presented:

15. To approve Kristine Ellison as a full-time Davies School secretary, Secretary Guide, Step 4, with a total annual salary of \$27,661.00, pro-rated, with a start date to be determined, as per attachment Personnel-15.

**Davies School
Secretary**

Ms. Ellison is a replacement for Kristina Morey who moved to an Administrative Secretary position.

Motion by Mrs. Capone, seconded by Mr. Sacchinelli to Table #15:

Roll Call Vote: All in favor : Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Item #15 was tabled.

POLICY COMMITTEE – Mrs. Buchanan

None

TRANSPORTATION COMMITTEE – Mr. Ciambrone

Motion by Mr. Ciambrone, seconded by Mr. Cassidy, to approve the following motion, as presented:

1. To approve club/activity trips for the 2013-2014 school year, as per attachment Transportation-1.

Club/activity trips

Roll Call Vote: All in favor : Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr.

Ciambrone, Mrs. Francis, Mr. Sacchinelli, and
Dr. Erickson. (8-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Capone asked if the Facilities committee would like to discuss what to do with the Duberson School and possibly using funds in the capital reserve account.

Mr. Sacchinelli noted it could be looked into. He has informed the board that he has been contacted by an organization interested in possibly purchasing the school. He has forwarded this information to the solicitor.

Mrs. Capone would like to know if we could schedule a workshop with Charlene Zoerb from New Jersey School Boards Association to discuss student achievement.

Dr. Erickson said that she has already been in contact with her and is trying to arrange this.

Mrs. Capone wanted to inform the new board members about all of the outstanding workshops offered by New Jersey School Boards Association. She urged board members to attend whenever possible.

NEW BUSINESS

Mr. Aiken read a few paragraphs from School Leader Magazine concerning the budget development process.

Dr. Erickson noted that the Board must maintain student achievement and direct services to the students as a priority during the budgeting process.

Mr. Smith reviewed the handout from October 2013 regarding the budget and cuts which may need to be made. He noted that the Board must decide what to do with the tax levy; as that will give the committee and administration direction for the budget.

Mrs. Capone noted that over 50% of our students are free or reduced lunch. She noted that the Board and administration can reduce the current budget.

Dr. Erickson noted she is concerned that the free and reduced rate has gone from 36% to 51% during her time on the Board. She noted the State imposes a 2% cap on the levy, but the Board should cap itself at a lower rate to help the families of the district.

Mr. Aiken asked about the impact on taxpayers in previous budgets. Mr. Smith noted that the current budget has a tax levy that is 2% higher than 2012-2013. He also noted the 2012-2013 tax levy did not increase over 2011-2012. Mrs. Capone noted there are various agencies taxing the taxpayers and the Board should set an example by not raising taxes.

Mrs. Capone stated that over the last ten years achievement has not increased at the same rate as our spending. Mr. Ciambone noted that the district has many programs that are successful and there are many teachers and administrators that do excellent work. He suggested relying on the parents as well to help with achievement. Mrs. Capone noted that taxing parents is not going to help the Board raise achievement.

Mr. Sacchinelli noted that having a zero budget is good for the taxpayers, but the Board must be cautious. He noted his time working on municipal budgets; where multiple years would go by with zero or minimal increases, and then a major increase occurred to make up for the previous years. Mr. Sacchinelli stated he is in favor of not raising taxes, but wants the Board and committee to think about future budgets as well.

Mr. Aiken asked about the budget deficit of \$1.3 million compared to the banked cap amount. Mr. Smith noted the banked cap amount was \$1.6 million and the Board could use the full amount or a portion of the banked cap.

Mr. Smith noted that the budget will change between now and the time it is submitted to the County office on March 20th. He noted the finance committee is working on some options that could save the district funds for the upcoming budget.

Dr. Erickson noted that the banked cap accumulates each year for three years.

The Board took a straw poll on what to do with the tax levy.

Mr. Aiken noted he would use banked cap to balance the budget, but does not want to use all banked cap.

Mrs. Buchanan noted she would like to see a zero increase in taxes and would explore budget cuts.

Mrs. Capone noted she would like a zero tax increase. She wants to look within the budget to make cuts.

Mr. Cassidy noted he would like to see a zero tax increase.

Mr. Ciambrone noted he is undecided at this time.

Mrs. Francis noted she is undecided, but would possibly increase the tax levy slightly.

Mr. Sacchinelli noted he is concerned with current spending and would like to see the budget cuts prior to making a decision.

Dr. Erickson noted she would like to see a zero tax increase. She also noted that the County may increase taxes as well so any tax savings the district can maintain would be beneficial to the community.

Mr. Sacchinelli noted he does not want to see a teacher, paraprofessional, or direct student services cut in the budget.

PUBLIC COMMENTS

Nicole Krauss who is a parent in the district, as well as a bus driver for Sheppard Bus Company, wanted to bring to the Board's attention some of the ongoing issues with the busses. She said that new bus passes have not been issued. She feels the bus company has done their part in fixing the problems with the routes, but the district is not.

Dr. Cappelluti noted that she was not aware of some of the issues she is referring to, but it will be looked into and the problem will be addressed.

Mrs. Seibert who is also a parent and a bus driver wanted to note the problems with the bus routes as well.

Mr. Ciambrone stated that the transportation committee will meet and look into the problems.

Eileen Shankle wanted clarification on the secretarial position that was discussed earlier. She also had questions regarding the free and reduced lunch program. She wanted to know if we were considered an Abbott district because of the percentage of students on free and reduced lunches.

Mrs. Shankle wanted to make the Board aware that it is very difficult to hear what is being said at the meetings when watching the video on line. She was also appalled at the behavior of the board members that she saw while watching the video.

A parent spoke regarding taxes. He noted that his taxes went up 7% since last year and over 24% the last three years. He would like the Board to keep this in mind when considering the new budget. He is, however, happy with what he heard at the meeting tonight.

Gail Luderitz, who is a parent, as well as an employee in the district,

wanted to note how well the support staff in the district supports and interacts with the students in many ways. She noted there are wonderful people in this district and do not discount any one of them when considering budget cuts. Each position is needed in the school to help it run properly.

EXECUTIVE SESSION

Motion by Dr. Erickson, seconded by Mrs. Buchanan, to enter into executive session for the purpose of discussing contract negotiations and personnel issues.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

1. Contract Negotiations – Hamilton Township Supervisors, Coordinators and Directors Association (H.T.S.C.D.A.)
2. Personnel – Support Staff

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. The Board may be in executive session for approximately 45 minutes.

Voice Vote: All in favor (8-0-0). Motion carried

The Board entered into executive session at 9:10 p.m.

The Board resumed the regular meeting at 10:15 p.m.

ADJOURNMENT

Motion by Mr. Sacchinelli, seconded by Dr. Erickson, to adjourn the meeting.

Voice vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:16 p.m.

Daniel Smith
Board Secretary

2013-2014
STUDENT ENROLLMENT
HAMILTON TOWNSHIP SCHOOL DISTRICT ENROLLMENT

	September		October		November		December		January		February		March		April		May		As of June	
	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS
Preschool	146	24.3	148	24.7	149	24.8	149	24.8	144	24	6	0	6	0	6	0	6	0	6	0
Kindergarten	284	21.8	284	21.8	287	22.1	290	22.3	292	22.5	13	0	13	0	13	0	13	0	13	0
Grade 1	327	21.8	329	21.9	331	22.1	329	21.9	331	22.1	15	0	15	0	15	0	15	0	15	0
Grade 2	291	20.8	289	20.6	293	20.9	291	20.8	295	21.1	14	0	14	0	14	0	14	0	14	0
Grade 3	305	21.8	308	22.0	311	22.2	311	22.2	310	22.1	14	0	14	0	14	0	14	0	14	0
Grade 4	344	24.6	342	24.4	342	24.4	343	24.5	345	24.6	14	0	14	0	14	0	14	0	14	0
Grade 5	318	22.7	320	22.9	317	22.6	317	22.6	317	22.6	14	0	14	0	14	0	14	0	14	0
Grade 6	311	19.4	316	19.8	315	19.7	314	19.6	315	19.7	16	0	16	0	16	0	16	0	16	0
Grade 7	319	22.8	321	22.9	322	23.0	320	22.9	319	22.8	14	0	14	0	14	0	14	0	14	0
Grade 8	311	22.2	308	22.0	310	22.1	309	22.1	312	22.3	14	0	14	0	14	0	14	0	14	0
**Self Contained	141	8.8	140	8.8	143	8.9	142	8.9	145	9.1	16	0	16	0	16	0	16	0	16	0
Totals	3097		3105		3120		3115		3125											

*ACS - Average Class Size
** Self Contained Figures Include Pre-K

IX-B

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IX-C

To: Dr. Michelle M. Cappelluti

Re: Registration/Address Change/Transfer Statistics

2013 – 2014

	Registrations	Address Changes	Transfers
September	78	25	61
October	39	24	26
November	40	14	16
December	19	16	14
January	39	17	21

Cheryl Rzasa Registration Secretary

cc: D. Smith

T. Vogt

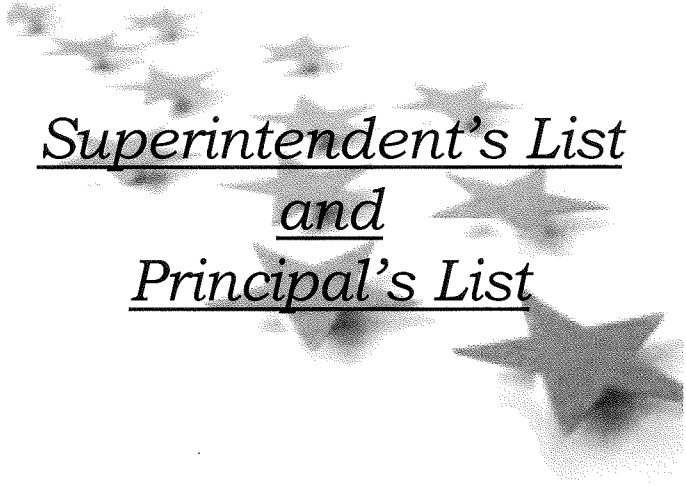
D. Cartwright

C. LoPresto

F. Conlow

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Hamilton Township
School District



Superintendent's List
and
Principal's List

2nd Marking Period
2013-2014

William Davies Middle School
Marking Period 2

Superintendent's List
Grade 6
2013-2014

Jake Angier
Theresa Aquilina
Marcus Ausborn
Makayla Baggstrom
Tyler Barnes
Matthew Barrera
Jason Bator
Chloe Beasley
Colin Beasley
Sarah Brosman
Elijah Butler
Tyler Caggia
Juliana Carmean
Nina Casselberry
Anshruta Chidananda
Jackie Copperman
Tiffany Cornielle
Matthew Creech
Priscilla Crenny
Madison Dearborn
Christopher Dib
Haley Duffy
Zane Duggan
Evelyn Flickinger
Gabrielle Garrison
Nathalia Gomez
Cara Grunwald
Tyger Haines
Sydney Heggan
Tyler Hendrickson
Brooke Holmes
Hayden Horsey
Nicholas Ingegneri
Trey Johnson

Alicia Jones
Vivek Kolli
Brandon Kusnirik
Alek Lape
Rachael Lewis
Angelica MacQueen
Samantha McConaghy
Shawn McCourt
Jeremy McGowan
Hannah McKensie
Andy Nguyen
Julio Poventud
Katelyn Rider
Cole Rocap
Karla Gwen San Jose
Olivia Sciore
Emma Selphin
Connor Shulby
Mason Stokes
Kaitlyn Stollenwerk
MarQuay Taylor
Paulina Trzesniowska
Bryan Vu
Tracy Wang
Kivanna Whaley
Grace Woolslayer

Williams Davies Middle School
Superintendent's List Marking Period 2
7th grade

First Name	Last Name
Giavanna	Albani
Lindsay	Bacanskas
Preston	Beasley
Olivia	Becker
Mikayla	Bell
Matthew	Boakes
Connor	Bond
Lucy	Bowman
Owen	Bradley
Keegan	Brady
Emire	Burgos
Sebastian	Chiaramonte
Kayla	Corson
Katelyn	DeFrancisco
Kayce	DiCola
Lada	Doukhnai
Alivia	Elliott
Hunter	Flanagan
Rhian	Freire
Michael	Giunta
Mario	Grdic
Quanif	Handy
Vittoria	Hilley
Anthony	Holvick
Gracious Jeleen	Juan
Cassidy	Kempton
Carlos	Lescano
Alexis	Marker
Wiley	Markley
Sean	May
Nicholas	McGowan
Joshua	McKensie
Laylaa	Muhammad
Conor	OBrien
Andrew	Powell
Anthony	Ragan
Drew	Robinson
Stephanie	Royko
Joseph	Ruchser
Enyje	Sandoz
LahNasia	Shider
Brielle	Smith
Mera	Suriel
Lucas	Valiante
Trisha	Villanueva
Basilio	Vinci
Joshua	Weber
Jacqueline	Wilhelm
Jasmine	Yasay

William Davies Middle School
Marking Period 2

Superintendent's List
Grade 8
2013-2014

Ashley Ancharski	Arianna Roman
Kelsey Andrus	Adrianna Schofield
Cody Bitler	Rachel Skinner
Hunter Boney	Austin Sloan
Abigail Bonsall	Mia Somershoe
Tyler Booth	Cayla Sydow
Matthew Carter	Javier Tabora
Ndinelago Coleman	Dylan Tarapilli
Natashia Cooper	Masiel Vasquez Moronta
Jay Copperman	Jana White
Samantha Corso	Melissa Zou
Deon Daniel	
Louis DiFabio	
Alexa Dimino	
Taylor Dimino	
Mikayla Foreman	
Andre Freire	
Steven Gaskill	
Josselyn Gonzalez	
Collin Gosner	
Tanish Hariharan	
Abigail Haugan	
Nicolette Hernandez	
Cecelia Holeschak	
Joylin Jeffries	
Kierston Johnson	
Alexander Layton	
Julia LeMasters	
Zachary Lee	
Sylvia Ludwick	
Layla Maciejewski	
Rebecca May	
Jazmin Mendoza Angee	
Kira Murdock	
Lena Nguyen	
Kylie Patterson	
Daniela Peynado	
Preston Phommathep	
Sarah Putiri	
Jonathan Rider	
James Rocco	

William Davies Middle School
Marking Period 2

Principal's List
Grade 6
2013-2014

Alexandra Achanzar
Jonathan Ahlum
Abby Rose Alcalde
Gerald Armitage
Mychal Baglivo
Emma Benkovic
James Bigelow
Kyle Bitler
Ryan Bordoy-Poventud
Kaden Bowen
Michael Branca
Anthony Busby
Dakota Butler
Connor Callahan
Timothy Carr
Ethon Charles
Amir Cherry
Zachary Chmelowitz
Caleb Comer
Kathleen Compton
Gregory Copeland
Isiah Corbitt
Gabriella Costantini
Shelby Cressman
Lauren Currier
Akiyro Daniel
Sarah DeHaven
Gianna Dennison
Eric Diffenderfer
Anthony Duncan
Nysere Dunlap
Jahbree Ely
Kayla Faisst
Isabelle Marie Felix
Madison Francis
Frank Gabriel
Franklin Gomez
Nathalia Gomez
Aryana Gonzalez
Hailey Gould
Mackenzie Henderson
Tianna Hood
Mikayla Hutcherson
Matthew Keller
Zakkary Lerman
Michael Liberty
Brooklyn Lockwood
Colin Luderitz
Joseph Lyons
Cameron Main

Alexander Marco
Aalyah Marrero
Ariel Martinez
Savannah Masker
Charles Maxwell
Ethan McCall
Richard McQueen
Malachi Melton
Adwoa Mensah
Jenna Miller
Stacey Ngo
Maryn Olson
Isabella Pagan
Deanna Palermo
Eli Palmer
Jaden Pasos
Gabriel Paz
Ethan Perger
Brianna Perkins
Alejandro Plaza
Alexander Portalatin
Elijah Pruitt
Aaron Richardson
Andrea Riggin
Marcus Rivera
Kaela Robertson
Yasim Robinson
Carlos Rodriguez
Lyanni Rodriguez
Angelica Rodriguez Navarro
Jillian Rogers
Brea Rosa
Edward Ross
Jackson Ross
Jonathan Rotgers
Gabriella Russo
Nicole Scharfetter
Samantha Schreiber
Kristen Siebert
Siani Simms
Harman Singh
Autumn Slack
India Smith
Savannah Smith
Natalia Solano
Miranda Stewart
Tabitha Taylor
Andrew Thompson
Ariana Torres
Victor Trotter

Emily Tunney
Laura Uccellini
Juliana Vega
Jamil Watts
Eric Weeks
Layla Williams
Isabella Yepes Garcia
Zachary Zajack

**Williams Davies Middle School
Principal List Marking Period 2**

Grade 7

First Name	Last Name	First Name	Last Name	First Name	Last Name
Hari	Acharya	McKenna	Labastida	Shanira	Timmons
Diamond	Anderson	Shauna	Lemieux	Brianna	Torres
Aryel	Arroyo	Aaron	Lemise	Jalen	Turney
Daniel	Bakley	Skylar	Lemon	Thomas	VanSeters
Seydi Janee	Bennett	Catalina	Lleras	Zachary	Vergata
Sieani	Bey	Abigail	Luderitz	Isaiah	Whaley
Dominic	Biasini	Emily	Lynd	Anthony	Williams
Tanisha	Bryant	Brandon	Maldonado	Messiah	Wilson
Quentin	Bundy	Matthew	Manolis	Victoria	Wilson
Marissa	Bunting	Julia	Marengo	Cayla	Wyatt
William	Callahan	Devin	McPhillips	Amirah	Young
Julian	Carides	Kayla	Meisenhelter		
Jason	Chung	Nana Ama	Mensah		
Kayla	Cimadori	Brooke	Mischlich		
Alexis	Cirigliano	Marston	Mischlich		
Elijah	Coleman	Juliana	Mojica		
Kal El	Corbitt	Juliana	Morales		
Ryan	Cowan	Jameel	Muhammad		
Jeremiah	Cross Brown	Allison	Murie		
Angelina	Cruz	Hope	Nguyen		
Ryan	DeLorenzo	Leah	Notarfrancesco		
Maya	DeStefani	Ethan	O'Brien		
Trina	Deveney Bethea	Shani	Odhiambo		
Maria	Diaz	Phoebe	Ohnemuller		
William	Edson	Anthony	Palermo		
Stephanie	Emory	Madelyn	Palmentieri		
Jazlyn	Farrell	Catherine	Parmenter		
William	Fifer	Chad	Peterson		
Dajiyah	Fisher	Christian	Pimenta		
Aaliyah	Fonville	Joshua	Pistone		
Rachel	Ford	Jake	Ponzetti		
Lauren	Foreman	Lucas	Puggi		
Jayson	Fraone	Susie	Ramos		
Monya	Fuller	Dale	Reese		
James	Gazzara	James	Rhodes		
Steven	Gibbs	Marisa	Riggins		
Maximus	Graham	Alec	Rodriguez		
Marko	Grdic	Marc Anthon	Rodriguez		
Austin	Groves	Robert	Rogers		
Michael	Guenther	Jonathan	Romagnino		
Ethan	Hanscom	Nathaniel	Saia		
Ke'Shawn	Harmon	Perla	Sanchez		
TyRell	Harrell Harris	Franklin	Sayers		
Daniel	Hartey	Madison	Scafario		
Mouhamed	Hassan	Sherif	Seck		
Christian	Hernandez	Andrea	Seeger		
Johnny	Jackson	Malachi	Shelley		
Clivens	Jean	Kah'Ree	Smith		
David	Ketschek	Amir	Stephens		
James	Kinsey	Lei Lani	Sugden		

Lucas Adams	Alexander Harley	Jonathan Phillips
Gabrielle Ade	Joshua Hasenbein	Colin Reina
Zhane Albright Brown	MacGyver Hay	Jaquan Robinson
Falmata Ali	Justin Hayes	Joseph Rogers
Andre Alleyne	Kristen Henry	Robert Ross
Isaiah Almodovar	Khalil Hill	Dylan Ryerson
Cristal Barahona	Clayton Houser	Wilfred Christian Salvatierra
Keyshawn Baston	Rachel Jensen	Samuel Saravia
Kenny Beltrante	Gabriela Johnson	Kaitlyn Scardino
Logan Berman	Kaylee Johnson	Nathaniel Scribner
Aja Bing	Jailyn Jones	Victoria Signorello
Jessica Bixha	Sydni Jones	Emily Sirianni
Cheyenne Bockus	Daniel Kimmelman	Michelle Marie Soto
Jerry Brenoskie	Steven Kinginer	Mya Specht
Errol Brown	Reec Kreischer	Jenna Steelman
Jaquan Carter	Kayla Larson	Alexis Taylor
Nathaniel Chapman	John Liberty	Bobi Thapa
Alexander Chmelowitz	Christopher Lopez	Jeffrey Thompson
Dominick Ciro	Bartosz Machula	Taylor Thompson
Max Crispell	Brittany Maderia	Vincenzo Turchiano
Jarom Dato	William Mangano	Daian Vargas
Josef Davidson	Timothy Marker	Iyshanta Veale
Connor Davis	Jack Markley	Haleigh Whitcraft
Raheem Davis	Giovanni Martin	
Josiah DeMoulin	Antoyane McCall	
Elizabeth DePhilippis	Leslie Mercado	
Ioannis DelValle	Angielyn Millan	
Benjamin Delano	Megan Miller	
Joseph DiDomizio	Tyler Mohr	
Justin Dietz	Taylor Molina Ferraro	
Hannah Du-Bois	Spencer Monhollen	
Durron Elmore	Nicholas Mudkarn	
Nicole Emper	Christopher Murphy	
April Ernst	Draco Nhan	
Gabriella Ervin	Christian Nivar	
Kevin Flanagan	Rayelle Pagan	
Dylan Forbes	Alvin Parker	
Holly Franklin	Brian Parks	
Mackenzie Giacobbe	Prashant Patel	
Dennis Gomez	Ruben Perez	
Lianna Graniglia	Jacob Petrosch	
Adam Groff	Jason Phillips	

HAMILTON TOWNSHIP BOARD OF EDUCATION
Board Meeting of 2/18/2014

January 31, 2014

Account	School	Description	To	From	Rationale
Non-Payroll Transfers					
11-000-100-561	District	Undistributed Exp - Instruction - Tuition to Other LEAs in State	22,000.00		Funds needed for homeless tuition
11-000-100-565	District	Undistributed Exp - Instruction - Tuition to County Spec Serv		22,000.00	
11-000-213-330	District	Undistributed Exp - Health Services - Purch Prof Services	509.00		Funds needed for employee testing
11-000-213-500	Travel	Undistributed Exp - Health Services - Other Purch Services		509.00	
11-000-262-520	District	Undistributed Exp - Custodial Services - Insurance		3,000.00	
11-000-263-610	District	Undistributed Exp - Care & Upkeep of Grounds - General Supply	3,000.00		Funds needed for snow salt
11-000-270-504	District	Undistributed Exp - Student Transportation - Aid In Lieu - Charter		8,100.00	
11-000-270-505	District	Undistributed Exp - Student Transportation - Aid In Lieu - Choice	8,100.00		Funds needed for Choice student AIL
		Subtotal	33,609.00	33,609.00	

Special Revenue

January 31, 2014

Subtotal	-	-
January 31, 2014		
Subtotal	-	-
Total	33,609.00	33,609.00

Payroll Transfers

January 31, 2014

Account	School	Description	To	From	Rationale
Subtotal			-	-	
Total			33,609.00	33,609.00	

Finance-10

*Application for Funds
to Support Implementation of the
Anti-Bullying Bill of Rights Act*

July 1, 2013 – June 30, 2014

Application Due Date: February 19, 2014

Submit to the County Office of Education,
Executive County School Business Administrator

**Application for Funds:
To Implement the Anti-Bullying Bill of Rights Act**

County:	1
School District Name:	Hamilton Township - Atlantic County
School District Code:	1940

I. District and School Staff or Other Personnel HIB Costs

Staff Title	Salary Type	Total Number of People	Total Cost
District Anti-Bullying Coordinator (ABC)	<input type="checkbox"/> Salary <input type="checkbox"/> Stipend	1	\$0
School Anti-Bullying Specialist (ABS)	<input type="checkbox"/> Salary <input type="checkbox"/> Stipend	3	\$0
School Safety Team Member (SST)	<input type="checkbox"/> Salary <input type="checkbox"/> Stipend	30	\$0
Subtotal A:			\$0

II. Harassment, Intimidation or Bullying (HIB) Training Costs

Type of Training	Training Dates	Total Cost
HIB Policy Training	10/21/13, 11/13/13, 1/13/14	\$139
Other HIB Training		\$0
Subtotal B:		\$139

III. HIB Prevention Costs - Programs, Approaches, or Other Initiatives

Title of Prevention Initiative	Total Cost	
Camfel Productions - "Dream, Dare, Do" Assemblies	\$1,190	
Steered Straight - "Straight Talk" Assemblies	\$900	
Youth Alliance School Bullying Assemblies	\$3,600	
Week of Respect Supplies	\$150	
Number the Stars Character Education Assemblies	\$1,000	
Subtotal C:		\$6,840

IV. HIB Intervention Costs - Programs or Services

Title of Programs or Services	Total Cost	
Character Education Program - Monthly Praise Referral / Pupil Recognition Breakfasts	\$800	
Subtotal D:		\$800

V. Best Practices for Creation of Positive School Climates Costs

Description of Activities (no more than 30 words per activity)	Total Cost	
Subtotal E:		\$0

GRANT TOTAL (Sum of Subtotals A-E):

\$7,779

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JUSTIFICATION FOR HIB PREVENTION COSTS

(Complete if applying for costs under Section III. HIB Prevention Costs:
Programs, Approaches or Other Initiatives)

Directions: If the district is applying for funds in Section III, provide an explanation of the no-cost HIB program (s), approach(es) or other initiative(s) that the district considered, other than the one(s) identified, and explain the district's reason for not implementing the no-cost option(s).

Justification for HIB Prevention Costs

I: Explanation of the no-cost HIB programs

The following no-cost HIB programs were provided to the district:

Staff :

- Training regarding HIB statutes but the district HIB Coordinator
- The Joint Insurance fund that the district belong to provided three – twenty minute on-line videos pertaining to HIB. Each video was followed by a test which the staff were provided to pass.

Students:

- District - wide Renaissance and Character Education Pupil Recognition Programs and assemblies.
- District Pupil Praise Referral Programs for students exhibiting good conduct.

II: Approaches that were utilized

- District - wide Renaissance Programs
- District- wide Character Education Program
- Character Education Programs and Assemblies
- Professional Development for all staff
- I and RS – Intervention and Referral Services
- RTI –Response To Intervention
- Early Identification of At-Risk Pupils
- Early Intervention by Child Study Team
- Student Counseling Services
- Continue Administrative Model - Vice
- Principals for grades 6, 7 and 8 at Middle School
- SRAO Community Connection
- Input from district Administration and the Hamilton Township School Board
- Building Parent Involvement Committees
- Utilization of School District HIB Coordinator, HIB Specialists and HIB Teams in each building.
- On-going communication among students, staff parents, the administration and community members.

III: Program Initiatives that the district considered (other than those identified)

- Additional pupil and staff incentives and activities involving our Renaissance program.
- Additional afterschool sports programs to promote pupil sportsmanship and team building.

IV: Explain the district's reason for not implementing the no-cost options:

- The Hamilton Township School district researched and implemented as many no-cost HIB programs as possible.

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CERTIFICATIONS AND ASSURANCES

Certifications

By applying for these funds, the chief school administrator (CSA) certifies the following to the New Jersey Department of Education (NJDOE):

- *HIB Personnel Certification* – If the district is applying for funds to support school district or other personnel, the CSA certifies that the funds will be used only for supporting the functions of either the district anti-bullying coordinator, the school anti-bullying specialist or the school safety team, pursuant to *N.J.S.A. 18A:37-20* and 21.
- *HIB Prevention Program Certification* – If the district is applying for funds to support programs, approaches or other initiatives intended to create school-wide conditions for the prevention of HIB, pursuant to *N.J.S.A. 18A:37-17*, the CSA certifies that the application for funds has been made only after the district officials have investigated HIB prevention programs and approaches that are available at no cost.
- *HIB Intervention Programs and Services Certification* – If the district is applying for funds to support programs or services (e.g., counseling services, support services, restitution or restoration) that are necessary to respond to, intervene in or remediate one or more reported incidents of HIB, pursuant to *N.J.S.A. 18A:37-15b(7)*, the CSA certifies that the programs or services proposed to be funded are not available within the school district and are only available from resources outside of the school district.
- *Best Practices for Creation of Positive School Climates* — If the district is applying for funds to support best practice activities for the creation of positive school climates to prevent and address harassment, intimidation, and bullying, pursuant to *N.J.S.A. 18A:37-17*, the CSA certifies that the application for funds have been made only after the district officials have explored best practice activities that are available at no cost.
- The CSA certifies that all information in the Application for Funds is a true and complete accounting of the requested information and the district's intended use of the requested funds.
- The CSA certifies that the funds requested are only for expenditures already incurred or that will be incurred during the time period of July 1, 2013 to June 30, 2014 solely for the implementation of the ABR.

Assurances

The district or charter school assures the Commissioner of Education of New Jersey that the applicant:

- Has the legal authority to apply for the funds made available under the requirements of the application, and has the institutional, managerial and financial capacity (including funds sufficient to pay the non-federal/state share of project costs) to ensure proper planning, management and completion of the project described in this application.
- Will give the NJDOE, or its authorized representatives, access to, and the right to examine, all records, books, papers, or documents related to the award and will establish a proper accounting system in accordance with generally accepted accounting principles (GAAP).
- Has established safeguards to prohibit employees from using their positions for a purpose that constitutes, or presents the appearance of, personal or organizational conflict of interest, or personal gain.

- Has complied with provisions of the Public School Contracts Law, *N.J.S.A.* 18A:18A, and other relevant state laws and regulations.
- Is in compliance, for all grant awards in excess of \$100,000, with the Byrd Anti-Lobbying amendment, incorporated at Title 31 U.S.C. 1352. This certification extends to all lower tier grantees as well.
- As well as its principals and subgrantees, for all grant awards in excess of \$25,000, is not presently debarred, proposed for debarment, declared ineligible, suspended, or voluntarily excluded from receiving federal funds by any federal agency in accordance with Executive Orders 12549 and 12689, or state agency in accordance with Executive Orders 34 and 189.
- Has complied with Section 6002 of the Resource Conservation and Recovery Act (RCRA), P.L. 94-580, codified at 42 U.S.C. 6962, if the applicant is an entity of state and/or local government and has given preference to the purchase of recycled materials identified in U.S. EPA guidelines (40 CFR, Parts 247-254).
- Has complied with all federal and state statutes and regulations relating to nondiscrimination. These include, but are not limited to:
 - Title VI of the Civil Rights Act of 1964 (P.L. 88-352; 34 CFR Part 100) which prohibits discrimination on the basis of race, color or national origin;
 - Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686; 34 CFR Part 106), which prohibits discrimination on the basis of sex;
 - Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794; 34 CFR Part 104), which prohibits discrimination on the basis of handicaps;
 - Section 503 of the Rehabilitation Act of 1973, as amended (41 CFR Parts 61-741.5(a), as applicable, which requires affirmative action in employment;
 - The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq., 45 CFR Part 90), which prohibits discrimination on the basis of age;
 - The Americans with Disabilities Act of 1990, as amended (P.L. 101-336), which guarantees equal opportunity for individuals with disabilities.
- Has complied with Executive Order 11246, Equal Employment Opportunity, dated September 24, 1965, as amended by Executive Order 11375, dated October 13, 1967, and as supplemented by the regulations at 41 CFR Part 60.
- Has complied with the provisions of the Drug-Free Workplace Act of 1988, as implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610.
- Has complied with the provisions of the Drug-Free Schools and Communities Act Amendments of 1989, as implemented at 34 CFR Part 86.

Chief School Administrator (signature)

Michelle M. Cappelluti, Ed.D.
Chief School Administrator

February 19, 2014

Date

Finance-20



Application - Entitlement: IDEA-2014-HAMILTON TWP SCHOOL DISTRICT-01-1940-348 (1)

Status: Amendment in Process
 User: Cheryl Porreca
 Role: Authorized Official
 Logout

Main Menu ▶ Actions ▶ Application - Entitlement Menu ▶ Related Pages ▶

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The information has been saved.

Created By: Porreca, Cheryl on 8/5/2013 2:41:42 PM
 Last Modified By: Porreca, Cheryl on 2/7/2014 1:47:56 PM
GENERAL

You are here: > Grant Budget Forms

BUDGET SUMMARY

Instructions:

- In order to populate the most current budget information, click the SAVE button

Function/ Object	Expenditure Category	Basic				Preschool		
		Public Amount	CEIS	Nonpublic Amount	Total Amount	Public Amount	Nonpublic Amount	Total Amount
100	Instruction							
100-100	Instructional - Salaries	0	0	4253	4253	0	0	0
100-300	Instruction Purchased Services	0	0	0	0	0	0	0
100-500	Other Purchased Services	717604	0	0	717604	30699	0	30699
100-600	Instructional Supplies	0	0	0	0	0	0	0
100-800	Instruction Other Objects	0	0	0	0	0	0	0
200	Support Services							
200-100	Non-Instructional - Salaries	0	0	0	0	0	0	0
200-200	Employee Benefits	0	0	325	325	0	0	0
200-300	Professional and Technical Services	0	0	25782	25782	0	0	0
200-400	Purchased Property Services	0	0	0	0	0	0	0
200-500	Other Purchased Services	0	0	0	0	0	0	0
200-600	Non-Instructional Supplies	0	0	0	0	0	0	0
200-800	Other Objects	0	0	0	0	0	0	0
200-860	Indirect Cost	0	0	0	0	0	0	0
400	Facilities Acquisition and Construction Services							
400-720	Building/Renovation	0	0	0	0	0	0	0
400-731	Instructional Equipment	0	0	0	0	0	0	0
400-732	Non-Instructional Equipment	0	0	0	0	0	0	0
520	Other							
520-930	Schoolwide	0	0	0	0	0	0	0
	Total Project Budgeted	717604	0	30360	747964	30699	0	30699
	Allocation				747964			30699
	Difference between allocation and total budget				0			0
	Nonpublic Proportionate Share				30360			0

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HAMILTON TOWNSHIP SCHOOL DISTRICT
 2013-2014 School Year
 BOARD APPROVED SUBSTITUTES
 18-Feb-14

Personnel-1

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Rate</u>	<u>Certification</u>	<u>Interview</u>
Becerra	Digna	sub/custodian	\$10/hr	n/a	yes
Cogswell	Gene	sub/food Service	\$10/hr	n/a	yes
Collardo	Alianna	sub/para/sec/teacher	\$67.50/\$80/day	sub/cert	yes
DeLeeuw	Lois	sub/nurse	\$100/day	RN/ county Cert	yes
DeStefano	Alfred	suc/food svc/cust/para	\$10/hr/\$67.50	n/a	yes
Hayes	Shep	sub/custodian	\$10/hr	n/a	yes
Heuman	Bruce	sub/custodian	\$10/hr	n/a	yes
Jakovovic	Sinisa	sub/custodian	\$10/hr	n/a	yes
Johnston	Christine	sub/teacher	\$90/day	Elem, LAL	yes
McLeod	Ian	sub/teacher	\$80/day	sub/cert	yes
Miller	Cynthia	sub/para/sec/teacher	\$67.50/\$80/day	sub cert	yes
Nivar	Ricardo	sub/teacher	\$90/day	Spanish	yes
Penado	Raphael	sub/custodian	\$10/day	n/a	yes
Perez	Jose	sub/custodian	\$10/hr	n/a	yes
Rullis	Dan	sub/teacher	\$80/day	sub/cert	yes
Rullis	Tony	sub/teacher	\$80/day	sub/cert	yes
Schenck	Angel	sub/teacher	\$67.50/\$80/day	sub cert	yes
Sink	Ginger	sub/para/sec/teacher	\$67.50/day	n/a	yes
Tepedino	Angela	sub/teacher	\$90/day	Elem, Ela, Math	yes
Williams	Nickole	sub/para/sec/teacher	\$67.50/\$80/day	sub cert	yes

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